



JOINT TRANSPORTATION BOARD

Notice of a Meeting, to be held in the Committee Room 2 (Bad Münstereifel Room) -
Ashford Borough Council on Tuesday, 6th December, 2022 at 7.00 pm.

The Members of the Joint Transportation Board are:-

Mr Bartlett (Chairman)
Cllr. B Heyes (Vice-Chairman)

Cllrs. Cornish, Feacey, T Heyes, Link, Meaden, C. Suddards.

Mrs C Bell, Mr S Campkin, Mr P M Hill, Mr D Robey, Mr D Ross, Mr C Simkins.

Mrs C Drury, Mrs A Hicks, Mr A Rogers – KALC Ashford Area Committee.

Agenda

Page Nos..

1. **Apologies/Substitutes**

To receive Notification of Substitutes in accordance with Procedure
Rule 1.2(c)

2. **Declarations of Interest**

1. **Declarations of Interest:-** To declare any interests which fall ur
following categories, as explained on the attached document:

- a) Disclosable Pecuniary Interests (DPI)
- b) Other Significant Interests (OSI)
- c) Voluntary Announcements of Other Interests

See Agenda Item 2 for further details

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|----|---|--------|
| 3. | Minutes - To approve the Minutes of the Meeting of this Board held on the 6th September 2022 | 1 - 4 |
| 4. | Highway Works Programme Update Report | |
| 5. | Parking and Waiting Restrictions Update Summary | 5 - 8 |
| 6. | Ashford HGV Enforcement Update | 9 - 10 |
-

7. **Moving Traffic Violations**

8. **Ashford Shared Space**

11 - 16

RR

24th November 2022

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Joint Transportation Board

Minutes of a Hybrid Meeting of the Joint Transportation Board held in Committee Room 2, Civic Centre, Tannery Lane, Ashford on the **6th September 2022**.

Present:

Mr. P Bartlett (Chairman) - KCC;
Cllr. B Heyes (Vice Chairman) - ABC;

Cllrs. Feacey, Forest – ABC.

In accordance with Procedure Rule 9.3, Cllr. Forest attended as Substitute Member for Cllr. Link.

Mr. S Campkin – KCC.

Mrs A Hicks, Mr A Rogers – KALC Representatives.

Apologies:

Cllrs. Cornish, T Heyes, Link – ABC.

Mrs C Bell, Mr D Robey, Mr C Simkins – KCC.

Also present:

Cllr. Wright – ABC.

In Attendance:

Safety and Wellbeing Manager – ABC, Parking, Highways & Transportation Team Leader, Member Services Manager – ABC

Strategic Resilience Manager – KCC Highways and Transportation, Highway Manager – Ashford – KCC

131 Declarations of Interest

Mr Bartlett	Made a Voluntary Announcement as he lived adjoining the Sevington Inland Border Facility site.	136
Feacey	Made Voluntary Announcements as he was on the Management Committee of UK LPG and Chairman of the Ashford Volunteer Centre.	

132 Minutes

Resolved:

That the Minutes of the Meeting of this Board held on the 7th June 2022 be approved and confirmed as a correct record.

133 Highway Works Programme Update Report

The Highway Manager - Ashford – KCC introduced this item. She gave further updates in that: - resurfacing at School Road, Charing had been postponed until 2023 due to adjacent roadworks and that drainage works at Coopers Lane, Mersham, Spelders Hill, Brook and Boldshaves Lane, Ashford had all now been completed.

A Member asked for an explanation on what was meant by “Road N6 tie-in with Ordinance Way’ at Repton Park, as detailed on page 24 of the report. It was agreed that the Highway Manager would find out and report back to the Member concerned outside the meeting.

The Chairman noted references to street lighting works at ‘Ashford Road’ on page 18 of the report and asked if he could be provided with some clarity on the location as there were a number of this road name in the Borough. The Highway Manager said she would clarify and report back to the Chairman.

Resolved

That the report be received and noted.

134 Parking and Waiting Restrictions Update Summary

The Parking, Highways & Transportation Team Leader introduced this item, which update on schemes currently being progressed by the team at ABC, and drew Members’ attention to the key points within the report. As an update she advised that both Park Mall and Victoria Road car parks were now open and the refresh and repaint of signs and lines was scheduled for Friday 9th September.

A Member asked about progress on the new parking bays outside the Sorting Office in Tannery Lane. The Safety and Wellbeing Manager advised that there were no delays and activity was ongoing. Drawings had been produced and they were now waiting to instruct a Road Safety Auditor. Once signed off the consultation process would commence. KCC had been engaged throughout and there were no causes for concern. Recruitment for the vacant Technical and Transport Officer post had recommenced. It would be advertised internally first, and if necessary through an external process.

In response to a question the Parking, Highways & Transportation Team Leader said that she would provide an update on the re-opening dates for Edinburgh Road Car

Park and the upper levels of Park Mall when known. Meetings were planned with Corporate Property and ensuring ongoing safety was the primary concern.

Resolved

That the report be received and noted.

135 Exclusion of the Public

Resolved:

That pursuant to Section 100A(4) of the Local Government Act 1972, as amended, the public be excluded from the meeting during consideration of the following items, as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present there would be disclosure of exempt information hereinafter specified by reference to Paragraphs 1, 3 and 5 of Schedule 12A of the Act, where in the circumstances the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

136 Operation Brock/Operation Brock Zero

The Strategic Resilience Manager – KCC introduced his confidential report which gave an update on Operation Brock and recent activity over the summer months, including a response from the Secretary of State for Transport. He explained the detail which was confidential and agreed to circulate a version that could be shared with the public as he knew this was an area of interest for constituents.

In response to a question the Strategic Resilience Manager advised that he was meeting with National Highways later that week and he would raise the issue of when the M20 (Junctions 8-9) would be fully re-open to three lanes and 70mph, and report back with an answer. The Chairman asked if the issue of 'spring cleaning' the M20 and A2070 for litter could also be raised and co-ordinated.

Resolved

That the report be received and noted.

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Agenda Item 5



Agenda Item No:

Report To: Joint Transportation Board

Date: 6 December 2022

Report Title: Parking Update and Waiting Restrictions Update

Report Author: Mandy Cracknell, Team Leader (Parking, Highways and Transportation)

Summary:	This report provides an update on schemes that are currently being progressed by the Ashford Borough Council's, Parking, Highways and Transportation Team.
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Key Decision: No

Affected Wards: All

Recommendations: That the contents of the report be noted.

Contacts: Mandy Cracknell via engineering@ashford.gov.uk – Tel: (01233) 330517

Agenda Item No.

Introduction and background

1. This report provides an update of schemes that are currently being managed and progressed by the Parking, Highways, and Transportation team.

Updates

2. I am pleased to inform you that the Technical and Transport Officer (TTO) position has been filled. Kieron Leader will return to the Parking, Highways and Transportation Team on 28 November 2022..

Reports

3. Park Mall Car Park

The public consultation regarding Park Mall Car Park has now concluded and the Traffic Regulation Order process completed. The car park is open on the lower level only. In total 44 parking bays are available for public use. Payments can only be made by phone until the ANPR installation is completed.

4. Edinburgh Road Car Park

Edinburgh Road Car Park is currently closed pending repairs. The works to the building and lifts are on track and it is anticipated to re-open in mid-December 2022.

Road Markings

5. A number of road marking areas across the borough are being put together to be refreshed including double yellow lines, disabled parking spaces, and white line road markings for driveways (H-Bar).
6. Lining took place on 19 and 7 October 2022. The next schedule is being produced but due to the season and inclement weather these are unlikely to happen until Spring 2023.

New Schemes and Projects

7. The Transport and Technical officer will be allocated the outstanding priority areas of work, such as the implementation of new schemes such as the parking bays outside the Sorting Office, Tannery Lane and disabled parking bay applications.

Adley's Yard

8. This will be a new controlled parking area and a Traffic Regulation Order consultation is completed. This will be a pay-by-phone car park (RingGo). Up to 12 season tickets will be available and there are two free parking bays (15 minutes maximum stay). The car park will have two electric vehicle charge points (ECVP) provided.

Electric Vehicle Charge Point (EVCP) update

9. The groundwork for the initial phase of the council's EVCP programme has been completed. The units will be commissioned as soon as the power supply connections are in place. We are scheduled for all EVCPs to be operational by the end of summer. These are the units funded via the OZEV grant scheme.

ParkMap

10. ParkMap is the UK's leading solution for providing local authorities with an accessible map-based inventory of parking and moving traffic regulations. ParkMap has the functionality needed to manage and communicate a regularly changing set of traffic orders.

11. This project is led by KCC and it is currently estimated that the system will be operational towards the end of 2022. The council has been working closely with KCC and ParkMap to support the systems implementation.

Recommendation

12. The report be noted.

Contact: Mandy Cracknell (01233) 330571 / Kieron Leader (telephone number TBA)
Email: engineering@ashford.gov.uk

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HGV Enforcement and Clamping Update

To: Joint Transportation Board

**By: Catherine Darlington - Civil Enforcement Team Leader,
Safety & Wellbeing Service**

Date: 6 December 2022

Classification: For information

Ward: Across the Borough – Various

Summary:

Kent suffers from issues because of HGVs parking in unsuitable locations. This causes danger, distress to residents and results in environmental waste in many locations. The Ashford clamping trial was a joint initiative between Kent County Council (KCC), Ashford Borough Council (ABC) and the Department for Transport (DfT).

The experimental HGV clamping trial operated between 30 October 2017 and 30 April 2019. It was extremely successful in reducing the number of HGVs parking in inappropriate locations within the Ashford borough. During the 18-month trial 2754 HGVs were clamped. The number of HGVs parked in Ashford borough reduced by 61% with little displacement to neighbouring districts. The trial allowed first-time clamping of vehicles that contravene restrictions.

The Permanent Traffic Regulation Order commenced in September 2019. This is part of a zonal parking ban that operates between 8pm and 7am and covers the A20 between Charing and Ashford, the Orbital Park, Sevington, Ellingham & Wotton Industrial Estates.

Background:

1. Ashford Borough Council (ABC) with Department for Transport (DfT) and Kent County Council (KCC) ran an 18-month lorry clamping trial (end date 30/04/2019) along part of the A20 and in 4 industrial estates in Ashford. DfT gave permission for ABC to a) clamp on issue of the first PCN and b) charge an increased clamp release fee of £150.
2. Following the successful conclusion of the trial, the Traffic Regulation Order (TRO) was made permanent by KCC. Therefore, ABC continued to enforce the TRO and the continuance of clamping HGVs parked in contravention of an overnight waiting ban.

3. From the 1 January 2021 – The DfT gave KCC the same powers to run a trial across parts of Kent. ABC, therefore, suspended the TRO and passed enforcement to them. A request to extend this was refused at the end of June. KCC immediately stopped enforcement but the DfT confirmed ABC could revert to back to our TRO enforcing with clamping in the previously agreed areas.

Current Position & Summary

4. On 1 September 2022 a 12-month trial commenced with the current contractor London Parking Solutions issuing the PCN and clamping the vehicle.
5. This allows enforcement to be done on different nights which was not possible with a small CEO team. The clamping company have the availability and flexibility to enforce on a variety of nights to ensure drivers are not aware when enforcement is taking place and no patterns occur.
6. No CEOs need to attend, this gives more availability for daytime priorities under the Traffic Management Act which is ensuring the free flow of traffic. This was being impacted while carrying out overnight enforcement.
7. All appeals are dealt with internally by our own parking officers.
8. To date, 14 November 2022, 464 HGV's have been clamped since 1 September 2022 across the five locations within the scheme.
9. The Ashford Truck stop reports that they continue to have near to full capacity most nights.
10. Since September 2022 there has been 4 appeals against the penalty charge notices issued to HGV's in contravention. All appeals have been rejected. One has been taken to the next stage, The Traffic Penalty Tribunal (TPT). ABC won this case.
11. There has been 4 Police reported incidents where the clamps have been cut off and the vehicles left without payment.
12. Displacement parking of HGV's into other Industrial estates & locations continues to be monitored, the numbers are comparable to before the commencement of the trial.

Catherine Darlington – Civil Enforcement Officer Team Leader
catherine.darlington@ashford.gov.uk
Reporting to Alison Oates, Safety & Wellbeing Manager

Agenda Item 8



Agenda Item No:

Report To: Joint Transportation Board

Date of Meeting: 6 December 2022

Report Title: **Ashford Shared Space and Lower High Street footway repairs, carriageway alterations and resurfacing**

Report Author: Alison Oates
Job Title: Safety and Wellbeing Manager

Portfolio Holder: Cllr. P Bartlett
Portfolio Holder for: Safety and Wellbeing

Summary:	This report details the works that are being completed or planned by Kent County Council to improve the Ashford Shared Space and Lower High Street.
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Key Decision: NO

Significantly Affected Wards: Victoria

Recommendations: **The Board is recommended to:-**

- I. Acknowledge the proposals and the work that has commenced and is planned.**

Financial Implications: The works are being completed by Kent County Council, set within their budget process.

Equalities Impact Assessment: Not Required

Data Protection Impact Assessment: NA

Risk Assessment (Risk Appetite Statement): NA

Sustainability Implications: NA

Other Material Implications: NA

**Exempt from
Publication:**

NO

**[Not For Publication by virtue of Paragraph ??? of Part 1
of Schedule 12A of the Local Government Act 1972.]
and the public interest in maintaining the exemption
outweighs the public interest in disclosing the
information**

Contact:

alison.oates@ashford.gov.uk – Tel: (01233) 330225

Report Title:

Introduction and Background

1. The Ashford Shared Space was opened in spring 2008. Since its construction, a number of problems have arisen due to the quality and types of materials that were used to create this area. As a result, temporary fixes have been made to replace broken slabs and patch potholes. However, this approach has led to the shared space looking unsightly and unappealing to its users. Extensive repairs are currently underway and are due to be complete by the end of the calendar year.
2. The cobbled area of the Lower High Street has equally caused problems due to its inherent unevenness and the problems this causes for those with mobility issues or visual impairment. The suggestion is to remove the cobbles and replace with tarmac, which will provide an even surface and reduce future maintenance cost. The repairs to the slabs and footways will complement this.
3. Kent County Council (KCC) and Ashford Borough Council (ABC) members and officers have been working collaboratively over recent months to prepare the long-term solutions presented in this paper. Once implemented the shared space will be in a far better condition and more resistant to damage in the future. There will be less need for unplanned works and consequential unnecessary spend.

Proposal

4. The phases are summarised below:
5. ***Phase 1 – Forge Lane and West Street and New Street to Godinton Road***
 - Excavate granite kerbs and block paving from ground level centre island and carriageway block paving pads and reconstruct with asphalt.
 - Kerbing and block paving to be palatized and removed from site to stores. Materials to be stored for future use and repairs.
 - Undertake repairs to the block paving and kerbing to the raised centre island at junction of New Street.
 - Install kerb line of zebra crossings.
 - Remove temporary asphalt fill from zebra crossing area and replace with granite setts to match existing junction of Godinton Road.
 - Full carriageway resurfacing of complete area (1451m²) with black asphalt.
 - Installation of new lining design to denote the centre island.
 - Installation of stainless-steel pedestrian studs to denote crossing points.
 - Undertake localised repairs to areas of damaged footway.

6. **Phase 2 – Godinton Road/Elwick Road and West Street to Apsley Street**
 - Removal of kerbed/granite sett traffic island at junction of Apsley Street, new island to be formed out of asphalt and denoted with new lining design.
 - Undertake localised repairs to edge of carriageway kerbing and block paving utilising materials removed from phase 1.
 - Remove temporary asphalt fill from County Square shopping centre car park access road and replace with new granite setts and block paving to match existing.
 - Carryout repairs and reinforcement of kerbing and block paving in bus stand/stop on Elwick Place opposite County Square Shopping Centre.
 - Lift and relay and granite slabs against retaining wall for Elwick Place Car Park.
 - Full carriageway resurfacing of existing asphalt areas with black asphalt.
 - Full strengthening/resurfacing of Gasworks Lane in standard black asphalt.

7. Phases 1 and 2 commenced on 1 November and are due to be completed by the first week of December.

8. **Phase 3 - Elwick Road/Elwick Square and Bank Street to Church Road**
 - Remove areas of temporary reinstatement materials in fantail granite setts design and zebra crossing area within Elwick Square and reinstate with granite setts to match existing pattern.
 - Replace areas of damaged linear drainage channel in carriageway.
 - Excavate crossover point at Travelodge access point, undertake footway reinforcement works, reinstate with a suitable substitute surface material able to withstand HGV delivery vehicles.
 - Undertake repairs to block paving and granite paving utilising materials removed from phase 1 works and Kent County Council stock from Faversham depot.
 - Remove areas of temporary asphalt reinstatements from southern footway and reinstate with granite slabs removed from Travelodge crossover point.
 - Rake out and clear resin jointing compound in fantail setts design area of Elwick Square and replace with cementitious grouting material.

9. **Phase 4 - Bank Street and Elwick Square to High Street**
 - Undertake localised repairs and reinforcement to areas of damaged carriageway, Taxi Stand/Rank, and footway.
 - Remove areas of temporary asphalt fill and reinstate with new setts/slabs to match existing.

10. **Phase 5 - Lower High Street and North Street to Wellesley Road.**
 - Remove cobbles from carriageway, parking bays, stopping bays and reinstate with new asphalt construction throughout.
 - Remove and replace current cobbled drainage channels and replace with concrete drainage channels. Install granite kerbs removed from phase 1 to rear of parking bays to denote carriageway and footway.

- Removal of modular paving and installation of flexipave material to protect tree roots and reduce root heave damage.
 - Undertake localised repairs to footways.
 - Repointing of slabbed areas.
 - Remove areas of temporary asphalt fill and reinstate with new setts/slabs to match existing.
 - Undertake repairs to highways street furniture.
11. Phase 5 could take nine weeks and would involve market traders being temporarily relocated to other areas of the town centre. Due to the works in the Lower High Street requiring a 24/7 closure, extensive consultation will be required with the business holders and residents prior to works commencing.
12. The exact dates of the commencement of phases 3 to 5 are yet to be confirmed but likely to be at the start of 2023 and completed by Easter.

Conclusion

13. It is positive to see that these works have commenced and demonstrate strong Member and Officer relationships between Kent County Council and Ashford Borough Council.

Portfolio Holder's Views

14. I support the work being carried out. The shared space needs to be maintained and the red tarmac and kerbs need repairing. We agreed at our site visit in October that additional road markings would be deployed to ensure that drivers understand the separate routes to Elwick Road or Aspley Street.
15. The cobbles on Lower High Street need replacing as they have become a trip hazard and are not easy to walk on safely. I am pleased that the cobbles in North Street are remaining as this is consistent with the town centre strategy.

Contact and Email

16. alison.oates@ashford.gov.uk, Tel: 01233 330225

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